

MINUTES
WEST MANHEIM TOWNSHIP
PLANNING COMMISSION REORGANIZATION MEETING
THURSDAY, JANUARY 20, 2022
6:00 PM

ITEM NO. 1 Meeting Called to Order

The regular meeting of the West Manheim Township Planning Commission was called to order at 6 p.m. by Chairman Jim Myers, followed with the Pledge of Allegiance. The meeting was also held virtually through the GoToMeeting video conferencing software.

ITEM NO. 2 Roll Call

The roll was called, and the following Commission Members were present: Chairman Jim Myers, Jeff Brown, Darrell Raubenstine, Jay Weisensale, Township Manager Michael Bowersox, Township Engineer Cory McCoy, and Miriam Clapper, recording secretary were present. Andy Hoffman was not present. A quorum was present.

ITEM NO. 3 Reorganization - 2022

A. Chairman

Chairman Myers asked for nominations for Chairman of the Planning Commission and Darrell Raubenstine nominated current Chairman Jim Myers. Chairman Myers asked if there were any more nominations and received none. Jay Weisensale made the motion to close the nominations, seconded by Jeff Brown. All planning members in attendance agreed that Chairman Jim Myers would remain in his current position. **Motion carried.**

B. Vice-Chairman

Chairman Myers asked for nominations for Vice-Chairman of the Planning Commission and Darrell Raubenstine nominated Jeff Brown as Vice-Chairman. Jeff Brown accepted the nomination. Chairman Myers asked if there were any more nominations and received none. Jay Weisensale made the motion to close the nominations, seconded by Darrell Raubenstine. All planning members in attendance agreed that Jeff Brown would be Vice-Chairman. **Motion carried.**

C. Secretary

Chairman Myers asked for nominations for Secretary of the Planning Commission and Jeff Brown nominated Darrell Raubenstine. Chairman Myers asked if there were any more nominations and received none. Jay Weisensale made the motion to close the nominations, seconded by Jeff Brown. All planning members in attendance agreed that Darrell Raubenstine would remain in his current position. **Motion carried.**

D. Recording Secretary

Chairman Myers asked for nominations for Recording Secretary of the Planning Commission and Jay Weisensale nominated Miriam Clapper, seconded by Darrell Raubenstine. Chairman Myers asked if there were any more nominations and received none. Darrell Raubenstine made the motion to close the nominations, seconded by Jay Weisensale. All planning members in attendance agreed that Miriam Clapper would remain in her current position. **Motion carried.**

E. Establish the Meeting Dates and Times for the Planning Commission Meetings

Jay Weisensale made a motion that the meeting dates and times for the Planning Commission would stay as the third Thursday of each month and the meeting time at 6 p.m., seconded by Jeff Brown. **Motion carried.**

ITEM No. 4 Approval of Minutes – December 16, 2021

Jay Weisensale made a motion to approve the Minutes from the December 16, 2021, Planning Commission meeting, seconded by Jeff Brown. **Motion carried.**

ITEM NO. 5 Correspondences - None

ITEM NO. 6 Visitors

Chairman Jim Myers noted that there were no visitors in attendance but could be attending online.

ITEM NO. 7 Public Comment – Items Not Listed on Agenda

Chairman Myers asked if anyone present or online wanted to discuss an item not listed on the agenda and received no reply.

ITEM NO. 8 Zoning Matters

Township Manager Michael Bowersox reported that there was nothing other than what is on the agenda.

ITEM NO. 9. Subdivision and Land Development Plans

- A. Woodland Development, Inc. – Fox Meadows - 7 Lots - Preliminary/Final Subdivision Plan
(Review Time Expires 03/10/2022)

Jay Weisensale made a motion to table Woodland Development, Inc. – Fox Meadows - 7 Lots - Preliminary/Final Subdivision Plan, seconded by Jeff Brown. **Motion carried.**

- B. Zoning Map Changes

Township Engineer Cory McCoy told the Planning members to disregard Zoning Map Options #1 and #2 that they received as part of their planning packet. He explained that the Board members had not made their decision at the time he sent those options for their planning packets. Township Engineer Cory McCoy then told the Planning members that the Board of Supervisors chose Zoning Map change Option #3. He explained that Option #3 gets rid of the Rural Resource label. He told the Planning members that the Board amended the plan to add two more lots. He then showed the Planning members those two lots. After discussing the Map changes and answering all questions, the Planning members agreed with the West Manheim Township Board of Supervisors' choice of option #3.

Darrell Raubenstine made a motion for a favorable recommendation to the West Manheim Township Board of Supervisors for Zoning Map Option #3 as amended by the West Manheim Township Board of Supervisors, seconded by Jeff Brown. **Motion carried.**

ITEM NO. 10 Signing of Approved Plans - None

ITEM NO. 11. Other Business - None

ITEM NO. 12 Public Comment

There was no one present from the public to address the Commission.

ITEM NO. 13 Next Meeting

The next Planning Commission meeting is scheduled for February 17, 2022, at 6:00 p.m.

ITEM NO. 17 Adjournment

Jay Weisensale made a motion to adjourn at 6:45 p.m., seconded by Jeff Brown. **Motion carried.**

Respectfully Submitted,

Recording Secretary

Chairman